



MBD1

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE THULAMELA MUNICIPALITY					
BID NUMBER:	44/2023/2024	CLOSING DATE:	17 NOVEMBER 2023	CLOSING TIME:	11:00 AM
DESCRIPTION	SUPPLY, INSTALLATION AND CONFIGURATION OF IT EQUIPMENT				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
OLD AGRIVEN BUILDING THOHOYANDOU 0950					
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT ☐ Yes ☐ No		
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED? ☐ Yes ☐ No [IF YES, ANSWER PART B:3]		
TOTAL NUMBER OF ITEMS OFFERED			TOTAL BID PRICE	R	
SIGNATURE OF BIDDER			DATE		
CAPACITY UNDER WHICH THIS BID IS SIGNED					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:			TECHNICAL INFORMATION MAY BE DIRECTED TO:		
DEPARTMENT	FINANCE		CONTACT PERSON	MR DAVHULA K	
CONTACT PERSON	MUDZILI TP		TELEPHONE NUMBER	015 962 7718	
TELEPHONE NUMBER	015 962 7629		FACSIMILE NUMBER	015 962 4020	
FACSIMILE NUMBER	015 962 4020		E-MAIL ADDRESS		
E-MAIL ADDRESS	mudzilip@thulamela.gov.za				



MBD1

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:	
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION. 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR ONLINE 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.	
2. TAX COMPLIANCE REQUIREMENTS	
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS. 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS. 2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA. 2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3. 2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID. 2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER. 2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.	
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? 3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA? 3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? 3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? 3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO ☐ YES ☐ NO ☐ YES ☐ NO ☐ YES ☐ NO ☐ YES ☐ NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.	

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.**

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE:



THULAMELA MUNICIPALITY

INVITATION TO BID

SUPPLY, INSTALLATION AND CONFIGURATION OF IT EQUIPMENT

Thulamela Municipality invites prospective service providers for provision of the following service:

Bid Number	Description	Non-Refundable Bid Price	Contact Person	Evaluation Criteria
NO: 44/2023/2024	Supply, Installation and Configuration of IT equipment	R3.00 per page or can alternatively be downloaded from Thulamela website (www.thulamela.gov.za) for free	Mr Davhula K. (015 962 7718) and/or Mr Mudzili T.P. (015 962 7629)	80/20 preference points system.

Tender documents are obtainable from Procurement Office, Office No. 02 at Thulamela Local Municipality Head Office, during the following times: 08:00 to 15:30 (Monday to Friday) as from **31 October 2023** at a non-refundable bid price of R3.00 per page. or can alternatively be downloaded from Thulamela website (www.thulamela.gov.za) for free. The bidders should also download SCM forms that are found in the **SCM-FORMS sub folder** on the website and complete as part of the Bid documents.

The service providers must submit the completed Bid documents (in black ink) and hand deliver or courier them to Thulamela Municipality. All completed Bid documents (hand delivered or couriered) must be dropped in the BID BOX before the closing date and time of the Bids closure. The onus is on the service providers to make sure the Bid documents are submitted on time and late submission won't be accepted.

BID No. 44/2023/2024: SUPPLY, INSTALLATION AND CONFIGURATION OF IT EQUIPMENT

Interested service providers will be expected to submit the Bid documents with the following compulsory requirements.

- ❖ **Tax Compliance Status Letter or Tax Compliance Pin Number.**
- ❖ **Company registration documents (e.g., CK).**
- ❖ **Proof of registration on CSD.**
- ❖ **Proof of municipal rates and taxes or municipal service charges owed by the bidder AND ALL its directors, not in arrears for more than 3 months. (The proof of municipal rates and taxes or municipal service charges to be submitted must not be older than three (3) months from the closing date of the bid). Attach valid lease agreement in case of rental of office facilities and municipal clearance in respect of the areas exempted from billing by municipalities.**
- ❖ **List of similar executed projects completed by the service provider in the last 5 years with clients contact details, description, and contract values (Attached signed appointment letters and/or official purchase orders)**

Bids will be assessed under the provisions of the following Acts and its Regulations: Municipal Finance Management Act, (Act 56 of 2003); PPPFA, Supply Chain Management Policy of the municipality in accordance with the specifications and in terms of 80/20 preferential points system.

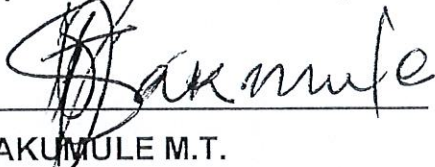
Specific Goals Categories (CSD will be used for verification)	Number of Points (80/20 system) 20 Points breakdown
1. 100% Black ownership	10
2. 100% Women ownership	5
3. Youth	3
4. Disability (Medical certificate will be used to verify the disability status of the bidder).	2

Sealed bid documents must be submitted in envelopes clearly indicating "**BID NUMBER AND DESCRIPTION**" on the outside and must reach the undersigned by depositing it into the official Bid Box at the front of the main entrance to **Thohoyandou Civic Centre, Old Agriven Building, Thohoyandou**, by no later than **11h00** on, **17 November 2023**.

The Municipality is not bound to accept the lowest Bid and reserves the right to accept any part of a Bid. Bids must remain valid for a period of ninety (90) days after closing date of the submission thereof.

Bids may only be submitted on the bid documentation provided by the municipality.

NB: Bids which are late, incomplete, unsigned, completed by pencil, sent by telegraph, facsimile, electronically (Fax), or E- mail and without the compulsory requirements will be disqualified.



MAKUMULE M.T.
MUNICIPAL MANAGER

27. 10. 2023
DATE

SUPPLY, INSTALLATION AND CONFIGURATION OF IT EQUIPMENT

Cnt	Qty	Topic	Unit Price	Amount
		<i>NB: Specifications below can only be exact or higher</i>		
1	01	IPAD Mini 5TH Generation 256gb with rigid case and screen protector		
2	01	SMARTPHONE GIMBAL • Extendable Smartphone Gimbal Stabilizer • Magnetic Phone Clamp, Strong Torque • Even More Compact, up to 10.2 oz Load • 8.5" Extension Rod • Dynamic Zoom, SpinShot, Story Mode • ActiveTrack 5.0, Follow, and Sport Modes • Supports Smartphones up to 3.3" Wide. • Time-Lapse, Hyperlapse, Panorama Modes • Control Gimbal/Phone with DJI Mimo App		
3	01	YOLOBOX PRO (STREAMING) • Touch control without a computer • 8" LCD display with 400 cd/m² brightness • Built-in simultaneously streaming to up to 3 destinations. • HDCP compliant • Stream via Ethernet, Wi-Fi, LTE 4G • Live switch up to 8 sources • 3 x HDMI inputs, 1 x USB video input, 1 x SD card slot, 1 x HDMI output • One USB Type-C charging input • Mic and Line audio input, 1 x audio output • Ability to input PDF. • Add logos/comments to the stream. • Import pictures/videos from SD card. • Records internally to SD card up to 128GB		
4	01	OMNIDIRECTIONAL LAVALIER MICROPHONE WITH STANDARD GAIN • Provides crystal clear recording. • Omnidirectional pickup with 360-degree coverage • Gain setting switch • Earphone jack input for audio playback and monitor • High sensibility with noise reduction • Wide frequency response range • Durable build • 6-meter cable • USB Type-C to Aux Adapter		

SUPPLY, INSTALLATION AND CONFIGURATION OF IT EQUIPMENT

Cnt	Qty	Topic	Continues P2	Unit Price	Amount
		<i>NB: Specifications below can only be exact or higher</i>			
5	01	MICROPHONE LIVE STREAM AND HEADPHONE - Stereo mode for two-channel audio pickup - Plug and play USB. Requires no drivers to set up. - USB-powered device. Requires no batteries. - Mic gain control and "mic mute" button - Built-in pop filter to reduce vocal explosives. 3.5mm headphone input for real-time monitoring - Includes integrated desktop stand			
6	01	PODCAST MICROPHONE (SHURE) 1 x Microphone 1 x Tripod			
7	01	HEADPHONES - Equipped with high-performance 40mm drivers for dynamic, quality sound - Provides a natural, flat response that's balanced across the frequency spectrum - Large-scale, lightweight design for secure and comfortable fit			
8	01	RING LIGHT - Color Camera/Smart phone holder 1x Long-range remote control 1x 2 meter light stand 1x Carrying bag to hold the light and stand together - Dual power supply			
9	01	STROBES - SL60W LED Light 60W 5,600K Bowens Mount x 2 - Aluminium Light Stand X 2 140cm Softbox Octabox Bowens Mount Non-Folding X 2 - Remote - Trigger And Receiver - Heavy Duty Carry Bag			
10	02	CAMERA 26.2 Megapixel Full-frame CMOS Sensor. Optical Viewfinder with a 45-point All Cross-type AF System. . Dual Pixel CMOS AF with Phase-detection & Full HD 60p. DIGIC 7 Image Processor, ISO 100-40000. Vary-angle Touch Screen, 3.0-inch LCD - EF-S 18-55 mm f4-5.6 IS STM DSLR Camera Lens - EF 75-300mm f4-5.6 III DSLR Camera Lens - RF 24-105mm f4-7.1 IS STM Mirrorless Camera Lens - TT685-II TTL Flash - AA RECHARGABLE BATTERIES X 2 WITH CHARGER - CARRY BAG			

SUPPLY, INSTALLATION AND CONFIGURATION OF IT EQUIPMENT

Cnt	Qty	Topic	Continues P3	Unit Price	Amount
		<i>NB: Specifications below can only be exact or higher</i>			
11	02	ZOOM LENSE - RF 100-500mm F4.5-7.1L IS USM - Tripod Mount Ring F (Wiii) - Lens Cap E-77 li - Lens Dust Cap Rf - Lens Case Lz1328 - Lens Hood Et-83f (Wiii)			
12	02	WIDE LENSE - RF 135mm f/1.8 L IS USM Lens - E-82 II 82mm Lens Cap - Lens Dust Cap RF - ET-88B Lens Hood - Lens Case LP13			
13	02	Led Panels - LED500 LED Continuous Lighting Panels (Includes AC Power Supply) X 2 - Light Stands X 2 - Battery Included X 2 - Heavy Duty Carry Bag			
14	01	Power Bank 1228.8Wh/384800mAh Backup LiFePO4 Battery Fast Charging Solar Generator, Lithium-Ion Battery Technology with 4 x 220-240V/50Hz Sine AC Outlets, 2100W quick charge USB-C port (5V/9V/12V/15V/20V Max 5A), 4 USB-A port QC3.0 (5V/3A, 9V/2A, 12V/1.5A) per port Max.18W, 2* DC+1* Car Socket (13.6V/8A, Max 108.8W) 1 x 1000W Portable Power Station 1 x AC plug Adaptor, 1 x Car charge cable Rugged Design.			
15	02	Earset Microphone - Provides crystal clear recording - Omnidirectional pickup with 360-degree coverage - Gain setting switch - Earphone jack input for audio playback and monitor - High sensibility with noise reduction - Wide frequency response range - Durable build 6-meter cable - USB Type-C to Aux Adapter			

SUPPLY, INSTALLATION AND CONFIGURATION OF IT EQUIPMENT

Cnt	Qty	Topic	Continues P3	Unit Price	Amount
		<i>NB: Specifications below can only be exact or higher</i>			
16	02	34" Ultra WQHD Touch Screen Curved Monitor with 1000r curvature led 21:9 Aspect Ratio , HDMI, D-Port 3-Years Advanced Exchange Service and Premium Panel Guarantee			
17	02	Webcam (Screen-Top Business) Maximum video resolution: 4096 x 2160 pixels, Maximum frame rate: 90 fps, Resolution at capture speed: 280x720@30fps, 1280x720@60fps, 1920x1080@30fps, 1920x1080@60fps. Interface: USB 3.2 Gen 1 (3.1 Gen 1), Product colour: Black, Mounting type: Clip. Windows operating systems supported: Windows 10 Education, x64, Windows 10 Enterprise..., Mac operating systems supported: Mac OS X 10.10 Yosemite, Mac OS X 10.11 El Capitan, Mac OS X 10.12 Sierra. Width: 102 mm, Depth: 27 mm, Height: 27 mm			
18	02	Headphones (Preferably one-sided ear with Mic.) Over-the-Head / on-ear MICROSOFT MODERN 8JR-00001 WIRELESS ON-EAR HEADSET - BLACK • Talk time: Up to 12 hours; Listening time: Up to 15 hours • Bluetooth; User controls; 3.5MM Audio Jack • Compatible with Microsoft teams & Skype for Business • Roaming range- Up to 98 feet (30 meters) with adaptive power.			
		Sub-Total			
		Vat			
		Total			

Functionality

Functionality will be scored out of 100% and bidders who score less than 60% will not be considered for further evaluation.

REQUIREMENTS SCORE SHEET						
Requirement Description	Available		Attached		Attachment Reference	Marks
2x Appointment and Reference letters for ICT Projects R500K+ all 2(40 per letter)	Y	N	Y	N	B	80
2x Appointment and Reference letters for ICT Projects R200K+ all 2(25 per letter)	Y	N	Y	N	B	50
2x Appointment and Reference letters for ICT Projects R100K+ all 2(15 per letter)	Y	N	Y	N	B	30
Appointment of Audio-Visual Equipment > R100 000	Y	N	Y	N	C	20
Appointment of Audio-Visual Equipment < R100 000	Y	N	Y	N	D	10
Total						

REQUIREMENT	Points Allocated
2 x Appointment and Reference letters for any ICT project to the following value:	
• R500k and more	80%
• R200k to R499K	50%
• R100k to R199K	30%
1 x Appointment of Audio-Visual Equipment of more than R100 000	20%

The following is a statement of similar work executed by the company/ies in the last five (5) years:

[illegible]